



PRIVACY STATEMENT (GDPR COMPLIANCE)

(updated 18/05/2018)

Introduction

This privacy statement applies to Tomasz Kremer t/a Automax. Here at Automax, we take the privacy of our clients seriously and will only use your personal information to administer your account and provide the services you have requested from us. As our client you agree to the use of your personal data set out in this privacy statement.

Information Collection

Upon our first contact or appointment, we collect personally identifiable information that you specifically and voluntarily provide to us. Such information may consist of, but is not limited to, your name, telephone number, email address, address, company name, company telephone number and address.

Information Use

Personal information is used only for providing our services to you as you have requested and to administer your account with us, ex. for issuing invoices. From time to time we may also send e-mails with information which we think you may find of interest and that might be useful for you.

If you don't wish to receive any such information from us, please let us know by emailing to: office@automax-group.co.uk

Disclosure of Information to Third Parties

We will only share your personal data with official bodies, who have a right to do so, ex. HMRC. We will never share your personal information with other third parties for other purposes unless this is specifically required by you at the point of collection of the data.

Access to Information

As our client, you can request access to your personal information at any time for revision. In such cases, we will treat requests to access information or change information in accordance with applicable legal requirements. We will also be introducing two new services to remove yours' data from our system. Your right to be forgotten and data purging services will delete and mask personal data to ensure the required information is removed from our system.

Information Security

We promise to keep your details safe and secure. We have in place reasonable commercial standards of technology and operational security to protect all information provided by you from loss, misuse, alteration, and destruction.

Clients' Questions

If you have any questions or concerns regarding privacy of your personal information while using our services, please direct them to office@automax-group.co.uk